International Student Application
UNDERGRADUATE STUDIES

West Liberty University
Your International Journey Begins Here
APPLICATION INSTRUCTIONS:

COMPLETE ALL BLANKS IN CAPITAL LETTERS. Please type or print clearly all answers, in English and provide all required information on this form. If you do not have enough space for any answer on this form, please continue on a separate sheet. Be sure to sign and date the form. Your application will be returned if not properly completed. Applicants under 18 must also have parent or guardian sign form before returning it. No application fee is required.

PERSONAL INFORMATION

Name (Please print as it appears in your passport)

Family Name ___________________ First ___________________ Middle ___________________ Maiden (if applicable) ___________________

Date of Birth (Month-Day-Year) ___________________ Place of Birth (City and Country) ___________________

Native Language(s) ___________________

U.S. Social Security Number (if applicable): ___________________ Gender: ☐ Male ☐ Female

Please indicate Year/Term for which you are applying: ☐ YEAR _____________ ☐ Fall Semester (August – December) ☐ Spring Semester (January - May)

What is your intended Major/ Field of Study? _______________________________________________________________________
(Please refer to list of majors on page four of application. If Dental Hygiene, please indicate whether two-year or four year)

If you are a Transfer Student please list the school you are transferring from to WLU: _______________________________________________________________________

International Home Address (Permanent Address)

Number, Street, Apartment and/or PO Box _______________________________________________________________________

City ___________________ State/Province ___________________ Postal Code ___________________ Country ___________________

Home Phone (Country/City Code/Number) ___________________ Permanent Email Address ___________________

Present Mailing Address (If different from above)

Number, Street, Apartment and/or PO Box _______________________________________________________________________

City ___________________ State/Province ___________________ Postal Code ___________________ Country ___________________

For how long will this be your mailing address: ___________________ Telephone/Cell phone: ___________________
PERSONAL INFORMATION (Continued)

Ethnic Status:
- White, Non-Hispanic
- Black, Non-Hispanic
- Hispanic
- Asian/Pacific Islander
- American Indian/Alaskan
- Other: _______________

Citizenship Status:
- Country of Citizenship: _______________
- Permanent resident with Alien Card
- Please enclose copy of both sides of green card
- Non-immigrant/Other Visa Type
- Specify: _______________

Will you need a depended I-20 form? □ Yes □ No
If yes, please provide below information about spouse or children to be included on Form I-20

FAMILY INFORMATION
(In Case of Emergency Information)

Father’s Family Name ____________________________________________
- First: ________________
- Middle: ________________

(Father’s Address) Number, Street, Apartment and/or PO Box

City: ____________________________ State/Province: ____________________________ Postal Code: ____________ Country: ____________________________

Home Phone (Country/City Code/Number) ____________________________

Father’s Occupation (Job Title) ____________________________

Employer: ____________________________

Mother’s Family Name ____________________________________________
- First: ________________
- Middle: ________________

(Mother’s Address if different) Number, Street, Apartment and/or PO Box

City: ____________________________ State/Province: ____________________________ Postal Code: ____________ Country: ____________________________

Home Phone (Country/City Code/Number) ____________________________

Mother’s Occupation (Job Title) ____________________________

Employer: ____________________________

Do you have family or friends currently residing in the United States? □ Yes □ No

If yes, please list a local contact:

Contact’s Name: ________________ Relationship: ____________________________ Telephone/Email: ________________

Address: Number and Street and/or PO Box ____________________________ City: ____________________________ State: ____________ Zip: ____________

How did you find out about West Liberty University?

- Website
- School Publication
- Education Fair
- Education USA Center
- Admissions Counselor
- Advertizing
- School Mail
- Friend/Family
- Hobsons
- Other: ________________
EDUCATIONAL INFORMATION

1. What are your academic and career goals? _____________________________________________________________
_______________________________________________________________________________________________

2. List chronologically each educational institution that you have attended beginning with the first year of secondary education and ending with the institution you most recently attended, or are currently attending. All institutions must be reported whether or not credit was earned or transfer credit to West Liberty is desired. Print the name of each certificate, diploma, or title in English and in original language. Please attach an extra sheet of paper if necessary. If your education was interrupted by any reason, please attach a summary of your activities.

<table>
<thead>
<tr>
<th>Attendance dates</th>
<th>Your Age</th>
<th>Name of School</th>
<th>School Address</th>
<th>Date of Graduation</th>
<th>Degree Received or expected</th>
</tr>
</thead>
<tbody>
<tr>
<td>(Month/Year to Month/Year)</td>
<td></td>
<td></td>
<td></td>
<td>(Month/Day/Year)</td>
<td>(e.g. High school diploma, college diploma, certificate etc)</td>
</tr>
</tbody>
</table>

3. Are you currently enrolled in the last school listed above: [ ] Yes [ ] No

4. Please list all work and military experience you have had since you have graduated from high school (if any):

<table>
<thead>
<tr>
<th>Name of Employer</th>
<th>Location (City, Country)</th>
<th>Job Title</th>
<th>Dates</th>
</tr>
</thead>
</table>
   | __________________| ________________________| __________| _____ / _____
   | __________________| ________________________| __________| _____ / _____

5. Highest level of education your parents completed: _____________________________________________________________

6. Are you currently under suspension or dismissal for disciplinary or academic reasons from any college, university, or other post high-school educational program? [ ] Yes [ ] No (If your answer is yes, please attach a statement of explanation)

7. Have you taken or plan to take (please check):

   SAT: [ ] Yes [ ] No Date taken: _____ / _____ Date you will take test: _____ / _____ Scores: __________

   ACT: [ ] Yes [ ] No Date taken: _____ / _____ Date you will take test: _____ / _____ Scores: __________

   TOEFL: [ ] Yes [ ] No Date taken: _____ / _____ Date you will take test: _____ / _____ Scores: __________

   IELTS: [ ] Yes [ ] No Date taken: _____ / _____ Date you will take test: _____ / _____ Scores: __________

   If other English language proficiency test was taken please list: ___________________________ Date taken: __________ Score: __________

Official Test Score Reports must be sent to West Liberty Admissions Office.
Our institutional code is: 5901

8. Your application must be accompanied by official records and/or examination results of your secondary education and university education undertaken. Academic records: [ ] are enclosed [ ] will be sent by: ______________ (Month/Day/Year)

I certify the information I have provided is complete and true. I further understand that any willful misrepresentation of information given in this application may be grounds for denial of my admission or suspension from the university.

APPLICANT SIGNATURE: ___________________________ Date: ____________________

If Applicant Under 18: ____________________________ Parent/Guardian Signature: ____________________________

Month/Day/Year
# Programs of Study

## Liberal Arts and Sciences

- **Bachelor of Arts (B.A.) or Bachelor of Science Degrees (B.S.)**
- Majors available in the following fields of study:

<table>
<thead>
<tr>
<th>Field of Study</th>
<th>Bachelor of Arts (B.A.)</th>
<th>Bachelor of Science (B.S.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Biology (B.S.)</td>
<td>Chemistry (B.S.)</td>
<td>English (B.A.)</td>
</tr>
<tr>
<td>General Biology Track</td>
<td>Environmental Science</td>
<td>Exercise Physiology (B.S.)</td>
</tr>
<tr>
<td>Pre-Professional Track</td>
<td>Communications (B.S.)</td>
<td>Graphic Design (B.S.)</td>
</tr>
<tr>
<td>Biotechnology Track</td>
<td>Broadcasting Concentration</td>
<td>Digital Media Design Con.</td>
</tr>
<tr>
<td>Microbiology Track</td>
<td>Journalism Concentration</td>
<td>Mathematics (B.S.)</td>
</tr>
<tr>
<td>Forensic Science Track</td>
<td>Theater Concentration</td>
<td>Psychology (B.A. or B.S.)</td>
</tr>
<tr>
<td></td>
<td>Criminal Justice (B.S.)</td>
<td></td>
</tr>
</tbody>
</table>

## Professional

### I. Business Administration

- Bachelor of Science (B.S.) with specializations available in:

<table>
<thead>
<tr>
<th>Field of Study</th>
<th>Bachelor of Science (B.S.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Accounting</td>
<td>General Business</td>
</tr>
<tr>
<td>Administrative Mathematics</td>
<td>Health Services Management</td>
</tr>
<tr>
<td>Administrative Science</td>
<td>Health Care Management Track</td>
</tr>
<tr>
<td>Banking, Finance and Economics</td>
<td>Long-Term Care Management Track</td>
</tr>
<tr>
<td>Computer Information Systems</td>
<td></td>
</tr>
</tbody>
</table>

### II. Health Professions

- Four-Year Bachelor of Sciences (B.S.)
- Dental Hygiene Management Track
- Two-Year Associate in Science (A.S.) Dental Hygiene

### III. Teacher Education (B.A.)

- **A. Secondary Education – Fields of Study:**
  - English
  - Mathematics
  - Physical Education
  - General Science
  - Music
  - Social Studies
  - Chemistry
  - Health

- **B. Elementary Education – (K-6)**
- **C. Special Education Endorsement**
- **D. Early Education Endorsement**
- **E. Multi-Categorical Special Education**

### IV. Other

- Interdisciplinary Studies (B.A. or B.S.) – Regents’ Bachelor of Arts Degree Program (B.A.) – Bachelor of Applied Science (B.A.S.). Open only to A.A.S. degree graduates.

## Pre-Professional

- Initial course work of 2-3 years – not degree programs
  - Pre-Dentistry
  - Pre-Law
  - Pre-Occupational Therapy
  - Pre-Pharmacy
  - Pre-Engineering
  - Pre-Medicine
  - Pre-Optometry
  - Pre-Physical Therapy
  - Pre-Veterinary Science

## Scholarship

Submission of your application for admission also serves as your application for academic scholarships. Minimum requirement for high school applicants are a cumulative grade point average (GPA) of 3.75 (on a 4.00 scale) and a composite score of 22 on the ACT or a combined Verbal/Critical Reading and Math score of 1030 on the SAT. Minimum requirement for transfer applicants is a cumulative grade point average (GPA) of 3.50 (on a 4.00 scale).

Please have your high school diploma evaluated by a Credential Evaluation Service Provider in order to determine diploma equivalence and your cumulative grade point average (GPA). (E.g. World Education Services (WES), Global Credential Evaluators (GCE), Association of International Credentials Evaluators (AICE) etc)
**FINANCIAL SUPPORT**

West Liberty University is required by the United States Immigration and Naturalization Service to obtain verification of financial resources from each international student before it can issue the Certificate of Eligibility (Form I-20) necessary to apply for an F-1 student visa.

Each international student must prove availability of sufficient funds to support all living and educational expenses for his or her entire period of study at West Liberty University. Currently, each international student needs approximately **$23,660 (U.S.)** for each year enrolled at West Liberty University (not including optional summer terms). Below is an estimate for one academic year (2010-2011) at West Liberty University. Please note that these figures are subject to change yearly.

**Estimate of Student Expenses 2009-2010**

<table>
<thead>
<tr>
<th></th>
<th>Amount ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tuition and Fees</td>
<td>$12,750</td>
</tr>
<tr>
<td>Room and Board</td>
<td>$7,310</td>
</tr>
<tr>
<td>Books and Supplies</td>
<td>$1,200</td>
</tr>
<tr>
<td>Personal Expenses</td>
<td>$2,000</td>
</tr>
<tr>
<td>Health Insurance</td>
<td>$400</td>
</tr>
<tr>
<td><strong>Total support</strong></td>
<td><strong>$23,660</strong></td>
</tr>
</tbody>
</table>

All students requiring an I-20 must complete the Declaration and Certification of Finances and submit adequate documentation of financial support. Documentation of financial support can take one or a combination of the following forms:

A) If your parent or spouse will fund your studies at West Liberty, you must provide official bank statement showing the availability of the required amount. Bank statements can be no older than six months.

B) If you will be supported by a private sponsor (relative, friend), the sponsor must complete DHS Form I-134, Affidavit of Support declaring intent of sponsorship and provide bank statement showing availability of the required amount. Bank statements can be no older than six months.

C) If you will be supported by a government agency or public or private sponsoring institution, please attach an official copy of your sponsorship award letter. This letter in English must indicate in detail which fees will be provided through the agency or institution. Additional certification must be provided for any amount not covered by the agency.

**Important Note:** West Liberty University must have the original or certified/legalized copy of the original financial support document in order to issue the Form I-20. Please keep a copy of all supporting financial materials for your records and take with you to the U.S. Embassy or Consulate when you apply for your visa.

**Declaration and Certification of Finances**

For non-United States citizens and non-permanent residents of the United States

<table>
<thead>
<tr>
<th>Financial Fund Provider</th>
<th>Amount of assured financial support in U.S. Currency ($)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Personal/Family Savings</td>
<td>(please print the name of the bank):</td>
</tr>
<tr>
<td></td>
<td>........................................................................</td>
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<tr>
<td></td>
<td>........................................................................</td>
</tr>
<tr>
<td></td>
<td>(Attach original bank letter/statement verifying availability of funds)</td>
</tr>
<tr>
<td>Private Sponsor/Relative, Friend</td>
<td>(please print the name of person and relationship):</td>
</tr>
<tr>
<td></td>
<td>........................................................................</td>
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<tr>
<td></td>
<td>........................................................................</td>
</tr>
<tr>
<td></td>
<td>(We require that sponsor completes an Affidavit of support: I-134 Form .Download form at: <a href="http://www.uscis.gov">www.uscis.gov</a>)</td>
</tr>
<tr>
<td>Sponsoring Organization/Employee/Government/Agency</td>
<td>(please print name of organization):</td>
</tr>
<tr>
<td></td>
<td>........................................................................</td>
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<td></td>
<td>........................................................................</td>
</tr>
<tr>
<td></td>
<td>(We require an official copy of the terms of support, specifying the amount of tuition, fees, living expenses and length of time covered by the award)</td>
</tr>
</tbody>
</table>

I, (print name) ______________________________________, certify that I have the financial resources to cover all expenses during my studies at West Liberty and that all the information provided is True.

**Student’s Signature:** ____________________________ **Date:** ____________________________
HEALTH AND IMMUNIZATION INFORMATION

Each student at West Liberty University must provide proofs of measles and rubella vaccination. Please send your vaccination records with your application for admission.

All West Liberty University students have to complete as well a required health certificate that must be completed by your doctor and must be returned to West Liberty Health Services before or on your first day of school. You can download the health certificate from our website: www.westliberty.edu or we can mail/email it to you upon your request. Failure to submit this form before or on your first day of school at West Liberty may result in your being denied treatment at the Health Service, participation in intercollegiate sports, or entry into some academic programs.

Measles and Rubella Immunization

Please attach or send proof of immunization. You must check one of the following:

- Proof of vaccination is being provided from my family physician (a letter listing date of the immunization is required).
- Proof of vaccination is being provided as part of my high school transcript (in this case you must authorize the high school to release this information).
- I have had the measles (must be certified by the family physician)
- I will be a part-time student (not residing in college residence halls) which exempts me from the requirement.
- I request an exemption from this requirement because of religious beliefs. (A special form is needed if you use this option. Contact the Office of Admissions to obtain the necessary form)
- My birthday is prior to January 1, 1957, which exempts me from the requirement.
- I meet none of the above and I understand that I will need to be immunized and provide proof of such immunization by the end of my first semester of enrollment.

Important Information about Measles and Rubella Immunization

Vaccine preventable diseases (VPDs) have declined dramatically during the past 20 years as a cause of morbidity and mortality in the United States. While these declines have been dramatic, significant morbidity and some mortality from these VPDs persist. College-aged students remain particularly susceptible to measles and rubella and these diseases continue to be associated with outbreaks on college campuses. During the recent past, there have been numerous outbreaks on college campuses in the United States and some deaths have occurred. In view of these circumstances, the West Virginia Commissioner of Health requested that proof of valid measles and rubella immunization be an enrollment requirement for students enrolling in West Virginia state colleges and universities.

The primary purpose of a mandatory measles and rubella immunization requirement for college students is to prevent the introduction and spread of these vaccine preventable diseases among students in state colleges. Accordingly, these regulations require proof of immunity as a requirement for enrollment in the institutions in the State College System. The Admissions Officers shall administer the requirement as an aspect of the enrollment and registration process for their respective institutions.

All students in the State College System who were born after January 1, 1957, except those exempted by this rule, shall be required to provide proof of immunity to measles and rubella. To facilitate the implementation of this rule, the student shall be requested to provide proof of immunity on or before the date of enrollment. The student shall have proof of immunity by the following semester or will not be permitted to enroll in classes.

This immunization requirement applies to all undergraduate students who are enrolling for the first time in a state college who are classified as full-time students. It also applies to all part-time newly enrolled students (those enrolled in fewer than 12 semester hours of coursework) who will be or are residing in college residence halls. This immunization requirement also applies to undergraduate students who transfer in from out-of-state, regardless of undergraduate grade level.

The student may be exempted from proof of immunity or from the requirement to receive measles or rubella vaccine for three reasons: medical, religious, and student enrollment classification.

Medical exemption: Students presenting a statement from a licensed physician which certifies that the immunization is or may be detrimental to a person’s health shall be exempt.

Religious exemption: If the bona fide religious belief of the student is contrary to these immunization requirements, the student shall be exempt. Upon submission of a written, signed and notarized statement of the bona fide religious beliefs and opposition to the immunization requirements, the person may attend college without proof of immunity.

Student classification: Part-time students (those enrolled in fewer than twelve credit hours of coursework) not residing in college residence halls.

Students who are unable to provide proof of immunity may obtain the required immunization free of charge. Students may obtain the required immunization free of charge at any county health agency which administers immunizations. (WV Code 18B-1-6, 18B-1-8).
CHEKLIST and REQUIRED APPLICATION MATERIALS

This checklist will help you review all the required admission documents that you have to submit to West Liberty’s Admissions Office and avoid delays with your admission process. No admission decisions can be made until all of your documents listed below have been received.

Check if you attached to the application:

Application Materials:

1) Completed West Liberty application for international student admission
2) Proof of English Proficiency: Results of the Test of English as a Foreign Language (TOEFL) or International English Language Testing (IELTS), or EIKEN or Pearson Test of English (PTE) Academic
3) Original or certified copies of all official academic records (transcripts, certificates, diplomas) in original language of issue. (Applicants who have studied in the United States are required to have the institution(s) in the United States send their official transcripts directly to West Liberty.)
4) Official English translations of all academic records submitted (transcripts, certificates, diplomas)
5) Submit official results from either SAT (Scholastic Aptitude Test) or ACT (American College Test). SAT and ACT test scores are used in placing students in English and mathematics and for determining eligibility for scholarships and loans.
6) Credit Certification. All international student applicants, including first-time freshmen and degree seeking transfer students, must have all previously earned credit evaluated in order for West Liberty to award the transfer of credit.

For first time college applicants, the high school transcript/diploma from an institution outside the United States must be translated into English, and evaluated to determine equivalence and GPA. For this evaluation a document-by-document report will be sufficient. The high school GPA will be used in determining eligibility for scholarships. Please have your high school diploma evaluated by a Credential Evaluation Service Provider in order to determine diploma equivalence and your cumulative grade point average (GPA). (E.g. World Education Services (WES), Global Credential Evaluators (GCE), Association of International Credentials Evaluators (AICE) etc)

For transfer students, all transcripts from colleges or universities outside of the United States must be translated into English and evaluated by an accredited U.S. evaluation service before an admission decision can be made. The evaluation should be a course-by-course report. If you are currently enrolled in a term or semester, you should contact the evaluation service about getting a partial evaluation done. A final evaluation will be required during the first semester of study.
7) Confidential Mandatory Health Form and Immunization record with inoculations against measles and rubella.
8) Certification of Financial Support. Students that need to obtain an F-1 visa need to submit evidence of financial support in order for West Liberty to issue and send you the I-20 document. Funds may come from any dependable source, including sponsoring agencies, personal and family funds.
9) Copy of your ID page in your passport